

STEPS IN THE WRITING PROCESS

- A. Reading
- B. Note-Taking
- C. Prewriting (Brainstorming, Mapping, Clustering, Listing, etc.)
- D. Outlining
- E. Drafting Thesis
- F. Drafting Body of Essay
- G. Drafting Introductory Paragraph with Thesis as final sentence
- H. Drafting Concluding Paragraph with Restatement of Thesis in first sentence
- I. Revising Entire Essay
- J. Editing Entire Essay
- K. Workshopping Essay in Class
- L. Revising Entire Essay after Peer-Review
- M. Editing Entire Essay after Revision
- N. Typing Final Essay
- O. Preparing Documentation Page (MLA: Works Cited or Works Consulted; APA: References)
- P. Writing Postscript to Essay
- Q. Submission of Essay to Instructor
 - 1. Postscript
 - 2. Outline
 - 3. Workshop Comments of Peer Reviewer
 - 4. Draft
 - 5. Revision
 - 6. Documentation Page
- R. Receipt of Graded Paper from Instructor
- S. Conduct an Inventory of Grammatical and Written Errors
- T. Make a Revision Plan (at least one handwritten page)
- U. Revise the Graded Essay
- V. Type the Revised Graded Essay
- W. Second Submission of Essay to Instructor
 - 1. Graded and Typed Version
 - 2. Revision Plan
 - 3. Final Revision
- X. Receipt of Second Graded Essay